

**Memorandum of Agreement**

Subject: Acceptance of ADA Housing

This memorandum of agreement is between \_\_\_\_\_ and Fort Carson Family Housing. \_\_\_\_\_ has agreed to accept \_\_\_\_\_ a home that is modified for a family with ADA requirements with the following understanding:

- The home will be accepted as is with no changes to the current modifications.
- If a family with an ADA requirement submits a request for housing and no other home is available the resident will be required to relocate into another home that meets their housing requirements.
- The resident will not be responsible for a transfer fee if relocation is required.
- Fort Carson Family Housing will be responsible for coordinating and paying for the moving expense to relocate the Resident.
- Resident will be responsible for the transfer of telephone, cable or satellite services.
- If resident wants to transfer to another home that does not have ADA modifications they can submit a request for transfer after one year has expired.
- When home is cleared resident must meet the standards established by Fort Carson Family Housing to clear housing

This agreement is valid for the duration of your assignment in Fort Carson Family Housing. There are no other agreements made between both parties. If you have any questions please feel free to contact me at 719-579-1606. Signatures below indicate full agreement with the terms of this memorandum.

Signed,

\_\_\_\_\_  
Resident Date

\_\_\_\_\_  
Housing Consultant Date

\_\_\_\_\_  
Resident Date